



FOR RUDOLF STEINER EDUCATION LTD.

MUMBULLA SCHOOL FOR RUDOLF STEINER EDUCATION ENROLMENT FORM & ENROLMENT CONTRACT KINDERGARTEN TO CLASS 6	FOR OFFICE USE ONLY		STUDENT BARCODE:	
	Completed Application Form & paid Fee		Entered student information—Database	
	Fee Contract received		Copy of latest School Report if applicable	
	Teacher interview		Copy of Vaccination History Statements	
	Approved by Education Manager		Copy Court Orders/Parenting Plans if applic	
	Approved by Business Manager		Enrolment Offer letter sent	

Student and family details

*Please note items marked with an asterix are Government required data collection

STUDENT DETAILS

Surname			
Given Names			
Preferred			
Home Address			Postcode
Date of Birth	_____	Gender	<input type="checkbox"/> Male <input type="checkbox"/> Other <input type="checkbox"/> Female
Country of Birth*	In which country was the student born? <input type="checkbox"/> Australia <input type="checkbox"/> Other—please specify: _____ Is the student an Australian citizen? <input type="checkbox"/> Yes <input type="checkbox"/> No		
Indigenous status*	Is the student of Aboriginal or Torres Strait Islander origin? <input type="checkbox"/> No <input type="checkbox"/> Yes, Aboriginal <input type="checkbox"/> Yes, Torres Strait Islander <input type="checkbox"/> Yes, Both Aboriginal and Torres Strait Islander		
Main language other than English spoken at home *	Does the student speak a language other than English at home? <i>(if more than one language is spoken at home, indicate the one that is spoken most often)</i> No, English only <input type="checkbox"/> Yes, Other—please specify: _____		

APPLICATION DETAILS

Proposed Year & Level of Entry	Current Level of Schooling		Proposed Term and Yr of Entry (eg T2, 2017)		Proposed Level of Entry (eg Class1)	
Schooling History	Has the student ever attended a Steiner School?		Yes <input type="checkbox"/>	No <input type="checkbox"/>		
	Previous school/s attended (include preschools)		Year Level	Calendar Year		
-Please attach a copy of most recent school report-						

**APPLICATION
DETAILS**
(continued)

Special Circumstances	Please provide details of any special circumstances of the student that may need to be considered by the school, including medical conditions, special gifts, talents, needs, behavioural issues, psychological and/or other relevant test results.
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Disclosure statement: The disclosure of all medical, behavioural, psychological and educational testing and information referring to a student seeking enrolment is a fundamental condition to the acceptance of that student for enrolment at Mumbulla School. This information is important in identifying the type and level of support required by the student to enable participation in all aspects of school life.

**SIBLING
DETAILS**

Does the student have siblings? <input type="checkbox"/> Yes <input type="checkbox"/> No						
Name	Age	Current school	Class	Waitlist Yes/No	Proposed Class	Proposed Year of Entry

**FAMILY
DETAILS**

	PARENT 1/GUARDIAN 1		PARENT 2/GUARDIAN 2	
Relationship to student				
Surname				
Given Names				
Email				
Address (Home)				
	P/code		P/code	
Mailing Address				
	P/code		P/code	
Phone numbers	Home		Home	
	Work		Work	
	Mobile		Mobile	
Date of Birth				
Main language other than English spoken at home *	Does the mother/parent 1/ guardian 1 speak a language other than English at home? <i>(If more than one language is spoken, indicate the one that is spoken most)</i> <input type="checkbox"/> No, English only <input type="checkbox"/> Other - please specify _____		Does the father/parent 2/ guardian 2 speak a language other than English at home? <i>(If more than one language is spoken, indicate the one that is spoken most)</i> <input type="checkbox"/> No, English only <input type="checkbox"/> Other - please specify _____	

**FAMILY
DETAILS**
(continued)

	PARENT 1/GUARDIAN 1	PARENT 2/GUARDIAN 2
Parental school education *	<p>What is the <i>highest</i> level of primary or secondary schooling the parent 1 / guardian 1 has completed? For persons who have never attended school mark 'Year 9 or equivalent or below'</p> <p style="text-align: right;">Mark one only</p> <p>Year 12 or equivalent <input type="checkbox"/></p> <p>Year 11 or equivalent <input type="checkbox"/></p> <p>Year 10 or equivalent <input type="checkbox"/></p> <p>Year 9 or equivalent or below <input type="checkbox"/></p>	<p>What is the <i>highest</i> level of primary or secondary schooling the parent 2/ guardian 2 has completed? For persons who have never attended school mark 'Year 9 or equivalent or below'</p> <p style="text-align: right;">Mark one only</p> <p>Year 12 or equivalent <input type="checkbox"/></p> <p>Year 11 or equivalent <input type="checkbox"/></p> <p>Year 10 or equivalent <input type="checkbox"/></p> <p>Year 9 or equivalent or below <input type="checkbox"/></p>
Parental non-school Education *	<p>What is the <i>highest</i> qualification the parent 1/guardian 1 has</p> <p style="text-align: right;">Mark one only</p> <p>Bachelor degree or above <input type="checkbox"/></p> <p>Advanced diploma or Diploma <input type="checkbox"/></p> <p>Certificate I to IV (incl trade certificate) <input type="checkbox"/></p> <p>No non-school qualification <input type="checkbox"/></p>	<p>What is the <i>highest</i> qualification the parent 2/guardian 2 has</p> <p style="text-align: right;">Mark one only</p> <p>Bachelor degree or above <input type="checkbox"/></p> <p>Advanced diploma or Diploma <input type="checkbox"/></p> <p>Certificate I to IV (incl trade certificate) <input type="checkbox"/></p> <p>No non-school qualification <input type="checkbox"/></p>
Parental Occupation group * <i>Refer to List of Parent Occupation Groups on back page</i>	<p>What is the occupation group of the parent 1/guardian 1? Group</p> <p style="text-align: right;"><input type="checkbox"/></p> <p>Please select the appropriate parent occupation from the <i>List of Parental Occupation Groups on the back page</i></p> <p><i>-If the person is not currently in <u>paid</u> work but had a job in the last 12 months or has retired in the last 12 months, please use the person's last occupation</i></p> <p><i>-If the person has not been in paid work in the last 12 months, enter '8' above.</i></p>	<p>What is the occupation group of the parent 2/ guardian 2? Group</p> <p style="text-align: right;"><input type="checkbox"/></p> <p>Please select the appropriate parent occupation from the <i>List of Parental Occupation Groups on the back page</i></p> <p><i>-If the person is not currently in <u>paid</u> work but had a job in the last 12 months or has retired in the last 12 months, please use the person's last occupation</i></p> <p><i>-If the person has not been in paid work in the last 12 months, enter '8' above.</i></p>
Working with Children check (WWCC)	<p>Do you have a current WWCC number?</p> <p><input type="checkbox"/> No. <input type="checkbox"/> Yes Provide No. _____</p> <p>For verification please provide your Date of Birth _____</p> <p>NOTE: The school requests all parents wanting to attend excursions to have a current working with children check. There is no cost to apply as a volunteer. Apply online at http://www.kidsguardian.nsw.gov.au/child-safe-organisations/working-with-children-check/apply</p>	<p>Do you have a current WWCC number?</p> <p><input type="checkbox"/> No. <input type="checkbox"/> Yes Provide No. _____</p> <p>For verification please provide your Date of Birth _____</p>

**FAMILY
RELATIONS**

<p>Applicant Lives With:</p> <p><input type="checkbox"/> Both Parents <input type="checkbox"/> Mother only <input type="checkbox"/> Father only <input type="checkbox"/> Guardian <input type="checkbox"/> Grandparents <input type="checkbox"/> Shared Care</p> <p><input type="checkbox"/> Other (please describe)</p>
<p>Where parents are separated, divorced or both parents named above are not the natural parents of the student, please give details:(eg custody, step-parents, guardianship arrangements)</p>

**COURT
ORDERS**

<p>Are there any court orders concerning the welfare, safety or parenting arrangements of your child? Please provide a copy of any relevant current court order</p>

FORMER STUDENTS IN THE FAMILY

Student's relatives who were former students of the school

Name at school	Dates attended Mumbulla	Relationship to student

Emergency Contact Details and Medical Information Form

It is the responsibility of parents/guardians to advise the School of any changes to contact or medical information

EMERGENCY CONTACT INFORMATION

Emergency contact details

OTHER THAN
Parents/guardians in case parents/guardians are unavailable

	FIRST EMERGENCY CONTACT	SECOND EMERGENCY CONTACT
Name		
Relationship to student		
Phone numbers	Work Home Mobile	Work Home Mobile

MEDICAL HISTORY AND INFORMATION

Please give full details and attach paper if space is insufficient. Please attach all supporting documentation

Current disabilities, medical conditions, illnesses or accidents	Does the student have any current physical, cognitive, social-emotional or sensory disabilities? <input type="checkbox"/> No <input type="checkbox"/> Yes <i>Please write details in next section & provide relevant documentation.</i> Does the student have any serious medical condition or illness (including childhood illnesses) <input type="checkbox"/> No <input type="checkbox"/> Yes <i>Please write details in next section & provide relevant documentation</i>
Past disabilities, medical conditions, illnesses, accidents or hospitalisation	Has the student had any physical, cognitive, social-emotional or sensory disabilities? <input type="checkbox"/> No <input type="checkbox"/> Yes <i>Please write details in next section & provide relevant documentation</i> Has the student had any serious medical condition, illness (including childhood illnesses), accidents or hospitalisation in the past? <input type="checkbox"/> No <input type="checkbox"/> Yes <i>Please write details in next section & provide relevant documentation</i>
Vaccination Status	Schools are required to keep records of the vaccination status of children enrolled Is the student's vaccination status up to date? <input type="checkbox"/> Yes <input type="checkbox"/> No Please provide a <i>Vaccination History Statement</i> . This can be downloaded from your myGov account. It should be provided regardless of the student's status.
Any dietary considerations	

**STUDENT
MEDICAL
INFORMATION
DETAILS**

Description of any <u>current</u> medical condition or allergy, symptoms & management	
Severity of symptoms	<input type="checkbox"/> Mild <input type="checkbox"/> Moderate —Self managed with medication <input type="checkbox"/> Severe —possibility of an emergency arising
Description of any <u>past</u> disability, medical condition or allergy, symptoms & management	
Severity of symptoms	<input type="checkbox"/> Mild <input type="checkbox"/> Moderate —Self managed with medication <input type="checkbox"/> Severe —possibility of an emergency arising

**DOCTOR'S
INFORMATION**

Doctor's Name			Phone:	
Medicare Number	_____ Pos. _____	Expiry Date		
Ambulance cover	<input type="checkbox"/> Yes <input type="checkbox"/> No		Covered by	
Private Health Insurer			Insurer No.	

**MEDICAL
TREATMENTS
AND
EXCURSION
INFORMATION**

I give consent to the School, in the best interest of my child, and as it considers necessary or expedient (if reasonable attempts to contact the nominated emergency contacts have failed) to:

obtain medical advice and treatment; or
 obtain medical advice and treatment except for the following treatments: (insert excluded treatments below)

If the School considers the excluded treatment is necessary, I request that the School take the following steps in its place:
(insert alternative treatments)

I give consent for Mumbulla School to administer Rescue Remedy to my child if necessary
 Yes No

I give consent for my child to use sunscreen provided by the School as required. Yes No

I give consent for my child to use insect repellent provided by the School as required. Yes No

**GENERAL
CONSENT—
LOCAL AREA
EXCURSIONS**

I give consent for my child to participate in walking excursions around the Bega township accompanied by the Class teacher. Yes No

**PUBLICITY
CONSENT**

The school would like to be able to publish photos of children from Mumbulla School for publicity purposes. Photos of your child may be placed in the weekly Bulletin, local newspapers, Mumbulla School Facebook page and other media publications which the Public Relations group deem appropriate and in accordance with our policies. The School will only include photos of your child in an appropriate manner that is in line with the ethos of this school. Please mark in the boxes below your preferences. Please be aware that Bega District News publish all articles to their Facebook Page

I consent to my child’s photo being used for the Mumbulla School Bulletin Yes No

I consent to my child’s photo being used for media publication Yes No

**INFORMATION
FOR PARENTS &
GUARDIANS**

We draw parents’ and guardians’ attention to the following documents as you are required to agree to the information as a condition of enrolment (*see following page, p.7*)

- *Privacy Policy - Collections Notice,*
- *Enrolment Policy,*
- *Fee Contract*
- *Parent Code of Conduct*

The School Handbook provides important information necessary to start your children’s schooling, including information about Mumbulla School’s ethos and Attendance requirements. Please read the Handbook before your child starts school.

All of the above is available through the school’s website: www.mumbullaschool.com.au or in hard copy by request from the school’s Front Office:
email: info@mumbullaschool.com.au or phone: 02 6492 3476 .

ENROLMENT CONTRACT

SIGNATURES

*Both parents or guardians **MUST sign this ENROLMENT CONTRACT***

- I/We agree to the terms of the *Privacy Policy - Collections Notice, Enrolment Policy, and the School's Fee Contract* and understand that these conditions of entry may be updated from time to time.
- I/We declare that we support Mumbulla School's ethos and will abide by the school's Policies, Procedures and Codes of Conduct, which may be updated from time to time.
- I/We give permission for the Education and/or Business Manager to seek information, including information about previous payment history from previous schools/institutions attended by the student.
- I/We hereby declare that the information provided by us is true and correct at the time of the application.
- I/We understand that failure to comply with any of the above may jeopardise my child's enrolment.

Signature of Parent 1/ Guardian 1			
Print Name		Date	
Signature of Parent 2/ Guardian 2			
Print Name		Date	
Paying by	<input type="checkbox"/> I have already paid the one off family application fee for an older sibling <input type="checkbox"/> Cash <input type="checkbox"/> EFT <input type="checkbox"/> Cheque/Money Order (made payable to Mumbulla School for Rudolf Steiner Education)		
	Amount Paid: _____ <i>If you are not able to pay by direct deposit, please ring the school's Front Office to pay by EFTPOS over the phone.</i>		
Direct Deposit	<i>If paying by direct deposit Mumbulla Bank Details are: BSB - 062 505 Account No.- 2800 3092</i> <i>Note: Please use payer's name as the reference (not the student's name)</i>		
Signed	Date: _____		

APPLICATION FEE (\$200 is refundable as outlined in the Fee Policy)

SIGNED ON BEHALF OF MUMBULLA SCHOOL

_____ Date: _____
Education Manager

_____ Date: _____
Business Manager

OFFICE USE—ENTERED BY:

Enrolment Officer:	Date:	Finance Officer:	Date:

List of Parental Occupation Groups

Group 1: Senior management in large business organisation, government administration and defence, and qualified professionals

Elected officials (mayor, parliamentarian, alderperson, trade union secretary, board member)

Senior executive/manager/department head in industry, commerce, media or other large organisation.

- **Public sector manager** public service manager (section head or above), regional director, hospital/health services educator
- **Other administrator** [school principal, faculty head/dean, library/museum/gallery director, research facility director]
- **Defence Forces** (Commissioned Officer)

Qualified Professionals generally have degree or higher qualifications, experience in applying this knowledge to design, develop or operate complex systems; identify, treat and advise on problems; and teach others.

- **Health** (GP/spec, reg nurse, dentist, pharmacist, optometrist, physio, chiropractor, vet, psychologist, therapy professionals, dietician, radiographer, podiatrist)
- **Education** - (primary/secondary school teacher, university lecturer, professor, VET, special education)
- **Law** (lawyer, judge, barrister, coroner, solicitor, legal officer)
- **Engineering** (architect, surveyor, chemical/civil/mechanical/mining engineer)
- **ICT** (computer systems manager, designer, software and applications programmers)
- **Science** (all scientists) **Air/sea transport** (aircraft/ship's captain/officer/pilot, flight officer, flying instructor, air traffic controller)
- **Business** (management consultant, business analyst, accountant, auditor, policy analyst, actuary, valuer, economist)
- **Social** (social welfare/community worker, counsellor, minister of religion, urban/rural planner, librarian, archivist, interpreter/translator)

Group 2: Other business managers, arts/media/sportspersons and associate professionals

Other business managers/professionals

- **Farm/business owner/manager** (crop and/or livestock farmer/farm manager, stock and station agent, building/construction, manufacturing, mining, wholesale, import/export, transport business manager)
- **Specialist manager** (works manager, engineering/production manager, sales/marketing manager, purchasing manager, supply/shipping manager, customer service manager, property manager, real estate manager, advertising, public relations manager, human resource manager, call or contact centre manager, human resource professionals)
- **Finance** (bank manager, finance/investment/insurance brokers/advisors, credit/loans officer, accountant)
- **Retail sales/services manager** (shop, post office, petrol station, café/restaurant, club, hotel/motel/caravan park, cinema, theatre, travel/betting agency, sports centre, car rental, car/fleet/station manager, other hospitality, retail services managers)
- **Arts/media** (musician, actor, dancer, painter, potter, sculptor, journalist, writer/author, media presenter, photographer, designer, illustrator, proof reader, graphic designer, web designer)
- **Sportsperson** (coach, trainer, sports official, sportsperson)

Associate professionals generally have diploma/technical qualifications and support managers and professional

- **Medical, science, architectural, building, surveying, engineering, computing, ICT support technician**
- **Health** (enrolled nurse, community health worker, paramedic/ambulance officer, massage therapist, welfare/parole officer, youth worker, dental hygienist/tech)
- **Legal** (police officer, prison officer, government inspector, examiner or assessor, occupational/environmental health officer, security advisor, private investigator, debt collector, law clerk, court officer bailiff)
- **Business/administration** (recruitment/employment/industrial relations/training officer, marketing/advertising specialist, market research analyst, technical sales representative, retail buyer, office/project manager/administrator, mail supervisor, other managing supervisors, management /organisation analysts, contract)
- **Defence Forces** (senior non-Commissioned Officers [NCO]) **Other** (library assistant, museum/gallery technician, research assistant, proof reader)

Group 3: Tradesmen/women, clerks and skilled office, sales and service staff

Tradespeople generally have completed a 4-year trade certificate, usually by apprenticeship. All tradespeople are included in this group. (metal fitters and machinists, motor mechanics, structural steel/welding trades workers, carpenters and joiners, plumbers, painters, electricians, chefs/cooks, hairdressers)

Advanced/intermediate clerical, office, sales, carer and service staff

- **Recording clerk** (bookkeeper, bank/post office clerk, statistical/actuarial clerk, account/claims/audit clerk, payroll clerk, recording/registry/ filing clerk, betting clerk, stores/inventory clerk, purchasing/supply logistics/order clerk, freight/transport/shipping clerk, bond clerk, customs agent, customer services clerk, admissions clerk)
- **Inquiry/admissions clerk** (customer inquiry/complaints/service clerk, hospital admissions clerk)
- **Office** (secretary, personal assistant, desktop publishing operator, switchboard operator)
- **Sales** (sales representative (goods and service), auctioneer, insurance agent/assessor/loss adjuster, market researcher, real estate sales agent)
- **Carer** (aged/disability/refugee/child care/welfare support worker, nanny, nursing support)
- **Service** (parking inspector, postal worker, courier, travel agent, tour guide, flight attendant, fitness instructors/supervisor, inspectors, regulatory officers)

Group 4: Machine operators, sales/officer/service/hospitality staff, assistants, labourers and related workers

Machine Operators

- **Driver or mobile plant operators** (car/taxi/bus/coach/tram/truck/train driver, driving instructor, courier/deliverer, forklift driver, garbage collector, bulldozer/loader/grader/excavator/earthmoving plant operators, farm/horticulture/forestry machinery operators)
- **Production/processing machine operator** (engineering, chemical, petrol, gas, water sewerage, cement, plastics, rubber, textile, footwear, food/paper/glass/clay/stone/concrete production/processing machine operators)
- **Other machine operator** (photographic developer/printer, industrial spray painter, boiler/air conditioning/refrigeration plant operators, railway signals/points, crane/hoist/lift/bulk materials handling machinery operators, driller, miner)

Sales office, hospitality staff and other assistants

- **Sales** (sales assistant, motor vehicle/caravan/parts salesperson, sales representatives, checkout operator, cashier, bus/train conductor, ticket seller, service station attendant, car rental desk staff, street vendor, telemarketer, shelf stacker/filler)
- **Office** (typist, word processing/data entry/business/keyboard/machine operator, receptionist, office assistant, general clerk)
- **Hospitality staff** (hotel service supervisor, receptionist, waiter, bar attendant, barista, kitchen-hand, porter, housekeeper, fast food cooks)
- **Assistant/aide** (trades assistant, school/teacher's/education aide, dental assistant, veterinary nurse, nursing assistant, museum/gallery attendant, usher, home helper, salon assistant, animal attendant)

Defence Forces ranks below senior NCO

Agriculture, horticulture, forestry, fishing, mining worker (farm overseer, shearer, wool/hide classer, farm hand, horse trainer, nurseryman, greenkeeper, gardener, tree surgeon, forestry/logging worker, miner, seafarer/fishing hand)

Other worker (labourer, factory hand, store person, guard, commercial cleaner, caretaker, laundry worker, trolley collector, carpark attendance, crossing supervisor, security officer)