

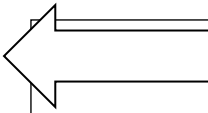
## Mumbulla School: Kinder Building Fund Campaign for our New Kindergarten Building

Please make a one off or a regular donation by way of a direct debit, for as little as \$5. This will help the building fund by steadily increasing the funds we have to start construction in 2019 for a new kinder.



<b>Name/s</b>		
<b>Address</b>		
<b>Phone</b>	<b>H</b>	<b>M</b>
<b>One -off amount</b>		
<b>Direct Debit Amount</b>	<b>\$5</b>	<b>Frequency:</b>
	<b>\$10</b>	<b>Fortnightly</b>
	<b>\$25</b>	<b>Monthly</b>
	<b>Other</b>	<b>Annually</b>
<b>Signature</b>		

All contributions are Deductible Gift status for your income tax reporting. A tax receipt will be issued after 30 June of each year to aid you in preparing your tax return. Please complete this page (both forms) and retain the second page for your reference.



Tear here & keep for reference

# Direct Debit (DDR) Request

Customer's Authority

I/We

Name of Customer/s giving the DDR

authorise and request the

Name of Debit User

**Mumbulla School for Rudolf Steiner Building Fund**

APCA User ID number

XXXXX

until further notice in writing, to arrange for funds to be debited through the Bulk Electronic Clearing System (BECS) from my/our account at the Financial Institution identified below as instructed by me/us or any other amounts as instructed or authorised to be debited in accordance with the terms and conditions of the Direct Debit Request Service Agreement (DDRSA) as amended from time to time.

Payment Details

This authority allows the debiting of amounts payable by the Customer under the Agreement between the Customer and **Mumbulla School for Rudolf Steiner Education Limited Building Fund**

Details of the Account to be debited

Name of the Financial Institution

Branch name

All details must be supplied

Account name (please insert your name in full)

BSB number

Account number

ABN/ARBN (if applicable)

**Note:** Direct debiting is not available on the full range of accounts. If in doubt, please refer to your bank/financial institution.

Direct Debit Frequency

- Weekly
- Fortnightly
- Monthly

Preferred Dates of withdrawal \_\_\_\_\_

Amount

- \$ 10
- \$ 25
- \$ 50

Other Amount \$ \_\_\_\_\_

Customer Authorisation

If in joint name/s both signatures may be required

By signing below, I/we acknowledge that this Direct Debit arrangement is governed by the terms of Authorisation the DDRSA attached to this request.

Signature

Signature

Date

Date

## Direct Debit Request Service Agreement (DDRSA)

- 1 By signing the Direct Debit Request, you authorise us to arrange for funds to be debited from your Account in accordance with the Agreement.
- 2 We will advise you 14 days in advance of any changes to the Direct Debit Request.
- 3 For all matters relating to the Direct Debit Request, including cancellation, alteration or suspension of drawing arrangements or to stop or defer a payment, or to investigate or dispute a previous payment, you should:

- (a) **Contact Mumbulla School on 02 6492 3476 And**
- (b) Allow for 14 days for the amendments to take effect or to respond to a dispute.

If our investigations show that your Account has been incorrectly debited, we will arrange for the Financial Institution to adjust your Account accordingly. We will also notify you in writing of the amount by which your Account has been adjusted. If, following our investigations, we believe on reasonable grounds that your Account has been correctly debited, we will respond to your query by providing you with reasons and copies of any evidence for this finding.

If we cannot resolve the matter, you can still refer it to your Financial Institution, which will obtain details from you of the disputed payment and may lodge a claim on your behalf.

- 4 You should be aware that:
  - (a) direct debiting through the Bulk Electronic Clearing System (BECS) is not available on all accounts; and
  - (b) You should check your Account details (including the Bank State Branch (BSB) number) directly against a recent statement from your Financial Institution.

If you are in any doubt, please check with your Financial Institution before completing the drawing authority.

- 5 It is your responsibility to ensure that:
  - (a) sufficient cleared funds are in the Account when the payments are to be drawn;
  - (b) the authorisation to debit the Account is in the same name as the Account signing instruction held by the Financial Institution where the Account is held;
  - (c) suitable arrangements are made if the direct debit is cancelled:
    - by yourself;
    - by your Financial Institution; or
    - For any other reason.

- 6 If the due date for payment falls on a day other than a Banking Business Day, the payment will be processed on the next Banking Business Day. If you are uncertain when the payment will be debited from your Account, please check with your Financial Institution.

- 7 For returned unpaid transactions, the following procedures or policies will apply:
  - (a) we treat the payment as if it was never made;
  - (b) services may be suspended until the outstanding charges are paid; and/or
  - (c) A fee may be applied for drawings that are returned unpaid. We reserve the right to cancel the Direct Debit Request at any time if drawings are returned unpaid by your Financial Institution.

- 8 All Customer records and Account details will be kept private and confidential to be disclosed only at your request or at the request of the Financial Institution in connection with a claim made to correct/investigate an alleged incorrect or wrongful debit or otherwise as required by law.

- 9 If any provision of this DDRSA is found to be illegal, void or unenforceable for unfairness or any other reason (for example, if a court or other tribunal or authority declares it so), the remaining provisions of this DDRSA will continue to apply to the extent possible as if the void or unenforceable provision had never existed.

### Definitions

Unless otherwise defined, a term defined in the Agreement has the same meaning when used in this DDRSA and:

**Account** means the account nominated in the Direct Debit Request, held at your Financial Institution from which we are authorised to arrange for funds to be debited;

**Agreement** means the Terms and Conditions (including BPAY), including the Schedules to those Terms and Conditions, as amended from time to time;

**Direct Debit Request** means the Direct Debit Request between us and you as amended from time to time;

**Financial Institution** is the financial institution where you hold the account nominated in your Direct Debit Request as the account from which we are authorised to arrange for funds to be debited;

**We** means **Mumbulla School for Rudolf Steiner Education Limited Building Fund, ABN 30 003 437 081**; and

**You** mean the Customer/s who signed the Direct Debit Request.

The Mumbulla School Board of Directors, College of Teachers and the Master Planning Group members all thank you for your support. We will keep you informed of the building progress in the school bulletins.

For your own records:

Amount of Contribution	Frequency	Dates of withdrawal	Bank account

All contributions are Deductible Gift status for your income tax reporting. A tax receipt will be issued after 30 June of each year to aid you in preparing your tax return.

If you have any questions, please contact the Finance Department of Mumbulla School on Monday to Wednesday. Thank you.



FOR RUDOLF STEINER EDUCATION LTD.

**ABN: 30 003 437 081**